



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

December 15, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

31 December 15, 2015


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

**CONSTRUCTION CONTRACT
MICHILLINDA PARK RESTROOM RENOVATION AND
SITE IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
SPECS. 7325; CAPITAL PROJECT NO. 87282
(SUPERVISORIAL DISTRICT 5)
(4 VOTES)**

SUBJECT

Approval of the recommended actions will find the Michillinda Park Restroom Renovation and Site Improvements project exempt from the California Environmental Quality Act; establish and approve the capital project; approve the total project budget and Appropriation Adjustment; and authorize the Director of Public Works to deliver the project using a Board-approved job order contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Michillinda Park Restroom Renovation and Site Improvements project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the Michillinda Park Restroom Renovation and Site Improvements project, Capital Project No. 87282, with a total project budget of \$890,000.
3. Approve the Appropriation Adjustment to allocate \$890,000 of Park In-Lieu Fees Accumulated Capital Outlay Fund (Quimby Fund) available in Park Planning Area No. 42 to fully fund the Michillinda Park Restroom Renovation and Site Improvements project, Capital Project No. 87282.

4. Authorize the Director of Public Works to deliver the project using a Board-approved job order contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the Michillinda Park Restroom Renovation and Site Improvements project exempt from the California Environmental Quality Act (CEQA); establish and approve the capital project; approve the total project budget and Appropriation Adjustment; and authorize the Director of Public Works to deliver the project using a Board-approved job order contract (JOC).

The proposed project will consist of renovating the existing restroom facility to comply with the Americans with Disabilities Act (ADA) standards; replacing portions of decomposed granite pathways with concrete walkways to provide ADA accessibility to the existing picnic areas, children's play area, and renovated restroom; repairing portions of existing decomposed granite pathways and chainlink fencing throughout the park; and upgrading existing park site furnishings with decorative benches, picnic tables, and trash receptacles. In addition, if there are sufficient funds remaining, the proposed project will include construction of an ADA concrete access ramp to provide accessibility to the pergola.

The proposed project will be managed by Public Works using in-house staff and as-needed consultants for design, and a Board-approved JOC for construction of the improvements. It is anticipated that construction will begin in July 2016 and be completed in December 2016.

Green Building/Sustainable Design Program

The project will support the Board's Green Building/Sustainable Design Program by incorporating water-efficient plumbing fixtures and energy-efficient lighting fixtures and equipment as part of the restroom renovation.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). These recommended actions support the Strategic Plan by investing in public infrastructure that will enhance recreational opportunities for County residents and visitors by providing improved public parks facilities.

FISCAL IMPACT/FINANCING

The total project cost is \$890,000, and includes a change order contingency of \$68,000.

Approval of the enclosed Appropriation Adjustment will allocate \$890,000 of Park In Lieu Fees Accumulated Capital Outlay Fund (Quimby Fund) available in Park Planning Area No. 42 to fully fund the proposed project.

Operating Budget Impact

Following the completion of the project, Parks and Recreation does not anticipate one-time costs or

an increase in ongoing maintenance and operational costs. The provisions of the project have maintenance requirements that will be fulfilled with existing Parks and Recreation staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy amended on August 11, 2015, the proposed project budget includes 1 percent of design and construction costs to be allocated to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from CEQA. It consists of renovating the existing restroom building; repairing and replacing the decomposed granite paths, concrete walkways, and fencing; upgrading the park site furnishings; and adding a potential access ramp. The proposed project is within certain classes of project that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301(a), (c), (d), and (f), and Section 15311 of the CEQA Guidelines, and Classes 1(c), (d), (f), (i), (n), and (s) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, as the proposed project involves repair and minor alterations of existing park facilities with negligible or no expansion of an existing use. Additionally, the proposed project is not located in a sensitive environment, the proposed project will not result in cumulative impacts, unusual circumstances, a substantial adverse change in the significance of a historical resource, and there are no other limiting factors that would make the exemption inapplicable based on the project records.

Upon the Board's approval of the project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

Design of the improvements will be completed by Public Works' in-house staff and as-needed consultants. Construction of the improvements will be completed using a Board-approved JOC.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects.

The park facility will remain open to the public during construction, and the contractor will be required to coordinate construction activities with the County to minimize disruption of public access to the park. The existing restroom building will be closed during construction. However, temporary restroom facilities will be provided for use by the public during construction.

CONCLUSION

Please return one adopted copy of this Board letter to the Department of Public Works, Project

The Honorable Board of Supervisors

12/15/2015

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Management Division I.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid, with the first name "Gail" and last name "Farber" clearly legible.

GAIL FARBER

Director

GF:GG:mae

Enclosures

c: Arts Commission
Chief Executive Office (Capital Programs
Division)
County Counsel
Executive Office
Department of Parks and Recreation

PINK

BA FORM 03/13

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
NO. 600

DEPARTMENT OF PARKS AND RECREATION

December 15, 2015

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2015-16

4 - VOTES

SOURCES

PARKS AND RECREATION
MICHILLINDA PARK RESTROOM RENOV. & SITE IMPROVS (5)
A01-CP-92-R401-65043-87282
REV: CHARGES FOR SERVICES QUIMBY/ CP \$890,000
INCREASE REVENUE

USES

PARKS AND RECREATION
MICHILLINDA PARK RESTROOM RENOV. & SITE IMPROVS (5)
A01-CP-6014-65043-87282
CAPITAL ASSETS-BUILDING AND IMPROVEMENTS \$890,000
INCREASE APPROPRIATION

SOURCES TOTAL: \$ 890,000

USES TOTAL: \$ 890,000

JUSTIFICATION

The appropriation adjustment is necessary to fully fund the Michillinda Park Restroom Renovation and Site Improvements Project, Capital Number 87282.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Malou Rubio
AUTHORIZED SIGNATURE MALOU RUBIO, DEPT. FINANCE MANAGER II

31 DEC 15 2015
BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

Patrick Osawa
PATRICK OSAWA
ACTING EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---

☐

ACTION

☒

RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 052

Nov. 19 20 15

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APPROVED AS REQUESTED

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APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Nov 19 20 15